

केन्द्रीयसंस्कृतविश्वविद्यालयः

संसदः अधिनियमेन स्थापितः

(प्राक्तनं राष्ट्रियसंस्कृतसंस्थानम्, मानितविश्वविद्यालयः

भारतसर्वकारस्य मानवसंसाधनविकासमन्त्रालयाधीनः)

एकलव्यपरिसरः

ग्राम - सिपाईपारा, पो. - लेम्बुछेरा

अगरतला, त्रिपुरा - 799210

दूरवाणी : 0381-2912022 (Director)

2912021 (कार्यालयः)



Central Sanskrit University

Established by an Act of Parliament

(Formerly Rashtriya Sanskrit Sansthan, D.U.

Under Ministry of Human Resource

Development, Govt. of India)

Ekalavya Campus

Vill. Sipaipara, P.O. Lembucherra

Agartala, Tripura – 799210

Website: csu-agartala.edu.in

Email: director-agartala@csu.co.in

File no. CSU/ELC/ICC/2023-24 /293.

Date: 08.02.2024.

REVISED OFFICE ORDER

Subject: -- Re-constitution of Internal Complaints Committee (ICC) of CSU, Ekalavya campus – regarding.

In partial modification of this earlier office order nos 213 dated 12.12.2023 & 288 (1) & (2) , dated 05.02.2024 respectively , on the subject cited above , the undersigned is hereby reconstituted the Internal Complaints Committee (ICC) comprising of following members under the provision of Section 4 of Sexual Harassment of Women at work place (Prevention , Prohibition and Redressal) Act 2013 at CSU , Ekalavya Campus as under :--

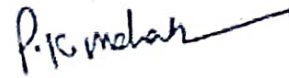
Sl.no	Name of the Members	Mobile no's & email IDs of members.	
1	Prof. Anupama Prusty CSU , Shree Sadashiva campus, Puri,	Mob : 8895491851 anupamaprusty1970@gmail.com	Chairperson (Presiding Officer)
2	Dr. Itishree Mohapatra Assistant Professor (Contract)	Mob : 8328843709 dr.itishree.mohapatra@csu.co.in	Convener
3	Dr. Manju Themdeo Assistant Professor (Contract)	Mob : 9423064709 dr.manju.themdeo@csu.co.in	Member
4	Advocate Ms Kathakali Roy Barman LLM. Joynagar, Akhaura Road, Besides Police HQ, Agartala – 799001, West Tripura.	Mob : 9436125448 / 7005584213 rbkathakali15@gmail.com	External Legal Member
5	Miss. Manika Das DEO	Mob : 9774211519 Manikadas099@gmail.com	Member
6	Shri Sidhnath Kumar LDC	Mob : 8083032767 sidhnath_ldc@csu.co.in	Member
7	Miss. Shubhalakshmi Jena, (S.S 1 st year) Student's representative.	Mob : 6371096474 Jenasanjullata@gmail.com	Member

8	Miss. Trishita Sarma, (Acharya 1 st year) Student's representative.	Mob : 6909096938 tannisarma@gmail.com	Member
9	Miss. Momita Bhowmik, Shastri 01 st year Student's representative.	8131962035 momitabhownik544@gmail.com	Member

The committee will consider the complains from women employees of CSU, Ekalavya Campus relating to Sexual harassment maintaining confidentiality of the complainant and to ensure time bound treatment and redressed of complaints made by women employees as per guidelines. Any complaints by the women employees against sexual harassment shall be routed through the convener of the committee to maintain proper records of such complaints and their disposal.

The above constituted ICC shall function in accordance with the provision as contained in POSH Act 2013 and UGC (Prevention and Redressed of sexual Harassment of women employees and students in higher educational institutions) Regulations 2015.

The **Sexual Harassment Complaint Form – (Annexure = 1)** and the **format for report of ICC committee (Annexure – 2)** are to be **uploaded on the website** of Central Sanskrit University, Ekalavya Campus , Lembucherra , Agartala. Action is to be taken from the office end.



(Prof. Prabhat Kumar Mohapatra)
Director

निदेशक / Director
केन्द्रीय संस्कृत विश्वविद्यालय / Central Sanskrit University
एकलव्य परिसर, अगरतला / Ekalavya Campus, Agartala

To: –

1. The Presiding officer and all members of the ICC – for kind information & needful follow-up action with immediate effect. Copies of relevant forms as Annexure – 1 and 2 are enclosed herewith for ready reference please.

Copy to: –

2. OSD to VC for kind information to the Honorable VC sir. 2. The Registrar, CSU, New Delhi – for kind information please.

3. Display of the office order in the **Notice Boards** (Office, Boys & Girls Hostels) and in **Campus website** as stated above. .

4. Wardens, Boys and Girls Hostels of CSU, Ekalavya campus – for information and needful action as deem fit.

5. Guard file for records.

CENTRAL SANSKRIT UNIVERSITY**Internal Complaint Committee**

56-57, Institutional Area, Janakpuri, New Delhi, 110058

Complaint Form
For Filing of Complaints**1. Complainant(s):**

Designation			
Name			
Age		Sex	
Campus/Headquarter Office			
Programme / Department/Section			
Phone Number		Alternate Phone No.	
Email Id			

2. Person(s) against whom the complaint is being lodged:

Designation			
Name			
Age		Sex	
Campus / Headquarter Office			
Programme / Department / Section			
Phone Number		Alternate Phone No.	
Email Id			

3. The Complaint:

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Additional details of the complaint may be recorded here:

Complaint filed by:

Name:

Date:

Signature:

Place:

**INTERNAL COMMITTEE, CENTRAL SANSKRIT UNIVERSITY
(SEXUAL HARASSMENT OF WOMEN AT WORKPLACE ACT 2013)**

ICC Report – January, 2024

The Internal Committee, Central Sanskrit University functions as per the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013.

Current Members of IC

- Prof.-(Presiding Officer) since Jan 2024.
- Prof.....(Member).
- Prof.....(Member).
-(Member)
--(Member) – Outside Expert.

1. Complaint Redressal:

No. of complaints received	No. of complaints Disposed off	No. of complaints pending for more than ninety days	Nature of action taken by the CSU
0	0	0	

2. Provision of Counseling and Support Services:

Counseling and support services are available for students, staff and others in need on the campus. Internal Committee is providing support system where girl students share their anxieties, experiences with the communicator. IC is encouraging a healthy dialogue.

No. of complainants from the University to whom counseling and/or support provided	No. of complainants from the University Campuses to whom counseling and/or support provided

3. Awareness Raising Programmes

Organization of awareness raising workshops

No. of awareness raising workshops conducted with University departments	No. of awareness raising workshops conducted with Campuses

Documentation of Information about ICs in the Campuses to CSU and Providing Support to it:

The CSU IC documents the information about ICs in Campuses and also provides necessary information and support when required.

Date:

Prof.....
(Presiding Officer, IC)

Prof.....
(Member)

Prof.....
(Member)

Prof.....
(Member)

Prof.....
(Member)

Prof.....
(Member)